

Sacred Heart Primary School Battersea

Absence Consent Form

Please read and answer this form carefully. Please write in block capitals

Parent's / Guardian's Name

Child's Name

Child's Class. Child's Date of Birth

First Date of Absence commencing:

Last Date of absence:

Total number of days absent from school:

Reason for absence:

Attendance %

The school year is 195 days altogether. Five of these days are used for staff training (inset days), so that means pupils attend school for 190 days a year (having 13 weeks holidays). Holidays should not be booked during term time.

If parents/carers choose to take children out of school during term time this will not be authorised and the absence may be referred to the Education Welfare Officer (EWO), this could lead to a Penalty Notice being issued by the local authority, Wandsworth.

Fines

- The notice imposes a fine of £60 per parent per child if paid within 21 days, rising to £120 if paid after 21 days.

Signed: (Parent / Guardian) Date

Days authorised.....

Days not authorised.....

Reason

.....

Signed (Headteacher)

Date: